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MEETING MINUTES

TO: Distribution **DATE:** November 17, 1994
FROM: Peter J. Holland, P.E. **PROJECT:** Solar Pond IM/IRA
MEMO #: SP307:111794:02

ATTENDANCE:

Rick Wilkinson, Parsons ES
Pete Holland, Parsons ES
Harlen Ainscough, CDPHE
Frazer Lockhart, DOE
Andy Ledford, EG&G
Steve Keith, EG&G
Carla Sanda, EG&G
Bob True, CDPHE
Steve Howard, SAIC/DOE
Scott Surovchak, DOE

DISTRIBUTION:

Randy Ogg, EG&G
Mark Austin, EG&G
Michelle McKee, EG&G
Steve Cooke, EG&G
Toni Forbes, EG&G
M. Matthews, EG&G
(Admin. Record) (2)
Peg Witherill, DOE/SAIC
Jeff Ciocco, DOE
Jesse Roberson, DOE
Bob Siegrist, LATO
Eric Graham, ERM
Alan McGregor, ERM
John Haasbeek, ERM
Marcia Dibiasi, IGO
Arturo Duran, EPA
Melina Arai, CDPHE

P. Breen
B. Cropper
W. Edmonson
T. Evans
J. Hartfelder
H. Heidkamp
R. Henry
M. Hill
S. Hughes
D. Kennedy
R. Lux
R. McConn
D. Myers
P. Nixon
A. Putinsky
R. Stegen
S. Stenseng
R. Schmiernund
T. Kuykendall
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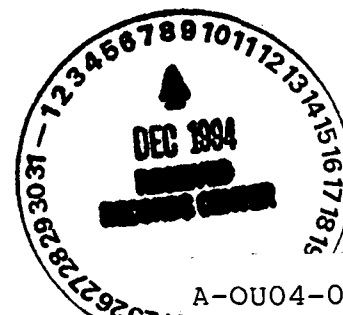
SUBJECT: Weekly Status Meeting

1) Review of Previous Meeting Minutes

Harlen Ainscough noted two minor changes to the draft Joint Working Group Meeting Notes from November 9, 1994. P. Nixon will make appropriate revisions prior to issuing the final meeting minutes.

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ADMIN RECORD



A-OU04-000706

2) Development of Public Outreach and Involvement Strategy

Andy Ledford opened the meeting by distributing the Meeting Agenda (Atch 1) and introducing Ms. Carla Sanda of EG&G Community Relations (EG&G CR), and Mr. Bob True, Community Relations, CDPHE. A. Ledford continued by articulating relevant background information concerning the Solar Evaporation Ponds (SEPs) project for the purpose of strategizing public outreach initiatives. A. Ledford stated that the Phase I IM/IRA EA Decision Document (IM/IRA-EA DD) was tentatively scheduled for public comment beginning February 10, 1995. H. Ainscough stated that CDPHE was approving the milestones dates as previously submitted, to include the February 10, 1995 issue of the IM/IRA-EA DD. A. Ledford added that the IM/IRA-EA DD would be delivered to CDPHE/EPA and the public in parallel.

A. Ledford emphasized the potential for public concern over the current strategy for closing the SEPs "dirty" as opposed to a "green field" concept. He added that CAMU was presently untested in Colorado and currently under challenge in New Jersey, which could contribute to the public's potential concern. C. Sanda stated that a recent 60-person local survey (50 at random/10 selected as "knowledgeable") indicated a fair level of public willingness to accept responsibility for wastes generated at RFETS and not require off-site disposal. C. Sanda added that the public appears to exhibit a "no more studies" mentality, and wants something done. H. Ainscough asked if the questions used in the survey could be interpreted as leading or skewed in any manner. C. Sanda stated that the survey questions were formulated by a Denver University professor specifically to ensure their representativeness. A. Ledford requested C. Sanda present the results of the survey at a subsequent meeting. C. Sanda agreed.

Frazer Lockhart emphasized that the public needs to make value judgements concerning their expectations and the associated cost of those expectations. C. Sanda stated that the survey indicates the public understands that the RFETS has significantly contributed to the local economy and is less inclined to force unreasonable and costly solutions.

A. Ledford acknowledged a need to better educate the public, as the largest stakeholder, as to the details of the closure actions proposed under the IM/IRA-EA DD to ensure timely public review and implementation. He asked C. Sanda what role EG&G CR would serve toward those ends. C. Sanda stated that EG&G CR would not serve in an advocacy role per se, but rather function as an expedient public information source and public input solicitor/interpreter. EG&G CR would focus on developing a meaningful information loop, and not just provide logistical support.

B. True questioned if the DOE would respond to significant public comment on the IM/IRA-EA DD at this point in time. F. Lockhart emphasized that the content and approach of the IM/IRA-EA DD is a direct product of public input to date. He added that this should be emphasized in any public outreach initiatives. C. Sanda asked what areas of the IM/IRA-EA DD could the public have direct input over the final implementation action. F. Lockhart theorized that many aspects could be affected to some degree by public input to include, but not limited to:

Pondcrete inclusion under the cover; drain system design; strategies for preventing/prohibiting man-made intrusion of the capped SEPs in the future; etc. A. Ledford stated that public outreach initiatives need to clearly articulate what within the IM/IRA-EA DD isn't negotiable.

H. Ainscough stated that EG&G CR should take a limited advocacy role similar to that maintained by CDPHE, EPA, and others. S. Howard agreed and emphasized that EG&G CR should accentuate the history leading to the IM/IRA-EA DD.

C. Sanda suggested OU4 take advantage of the next ER Quarterly Meeting recently re-scheduled to January 25, 1995, to conduct a workshop in preparation for the public comment period scheduled to begin February 10, 1995. She added that OU4 and EG&G CR could begin developing a user's guide or roadmap for reviewing the IM/IRA-EA DD and distribute it at the ER Quarterly. In addition, the guide could be direct mailed to the 1500 - 2000 people on EG&G CR's current RFETS mailing list. C. Sanda noted that surveys show that the public's number one source of RFETS information is direct mail.

Discussions on the "vehicles" for reaching the public ensued and are summarized below. Each line item was subsequently classified by the group as a: "near-term (before February 10, 1995) action" - N; "comment period (February 10 thru April 10, 1995) action" - C; "post review (after April 10, 1995) action" -O.

<u>Classification</u>	<u>Action</u>
N	1) Workshop at January, 1995 ER Quarterly Meeting to include: <ul style="list-style-type: none">● Exhibition-like area manned by technical experts (e.g. engineers, risk assessors, etc.) and key local officials● Continuous play video of SEPs and associated issues under the IM/IRA-EA DD● Animated cross-sections of the cover● Fact Sheet(s)/Information packets with photographs/sketches● General discussion period/Q&A
C	2) Panel Discussions of Issues
C	3) Radio Talk Shows
C	4) PBS Talk Shows
N,C,O	5) Site Tours/Open Houses
N	6) Fact Sheets (Q&A Format)

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| C | 7) | Town Meetings/Weekend Workshops |
| N,C,O | 8) | Attendance at Professional Organizations/Club Meetings |
| C,O | 9) | News Bites/Interviews with: <ul style="list-style-type: none">● Plant officials● OU4 Related officials |
| N,C,O | 10) | Interaction with Universities <ul style="list-style-type: none">● Enlist validation of technical approach |
| N*,C,O | 11) | "Stump" Tour with City/County Officials |
| O | 12) | Meet with Local Realtor Groups |
| N*,C,O | 13) | Presentations to Elected Officials |
| N,C,O | 14) | Direct Mail Newsletter(s) |
| N | 15) | Develop Explanatory Video |
| N,C,O | 16) | Establish E-Mail/Bulletin Board Service (BBS) |
| O | 17) | School Presentations |
| N,C,O | 18) | Press Releases/Community Advisory Releases/Facsimiles |
| C | 19) | EG&G Produced Info-mercials |

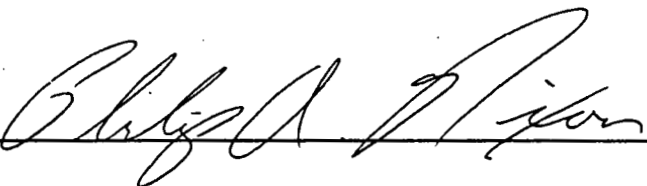
*** INDICATES EMPHASIS FOR ACTION INITIATION/PERFORMANCE**

C. Sanda emphasized that in the materials produced/presentation given the problems facing the SEPs should be described first, without references to the proposed solutions under the IM/IRA-EA DD. After problems are adequately described, present alternatives under consideration.

F. Lockhart observed that the public outreach vehicles or elements listed above, could be broadly characterized as either the development of SEP related information (the "what"), and the identification of the target audience (the "who"). The meeting concluded with the summary of action items (see below) for the next Joint Working Group Meeting scheduled for December 1, 1994, at the Parsons Engineering Science offices.

ACTION ITEMS:

- 1) C. Sanda agreed to investigate EG&G CR budget availability to support the public outreach elements described and develop an outline for the proposed IM/IRA-EA DD Fact Sheet(s), Review Guide and Newsletter(s).
 - 2) F. Lockhart agreed to develop a list of potential target audiences.
 - 3) C. Sanda Agreed to present results from the 6-person community survey at ta subsequent joint working group meeting (to be scheduled).
- 3) Miscellaneous Issues
- F. Lockhart relayed a request from Arturo Duran, EPA, to add Land Disposal Regulation (C) treatment standards for sludge/pondcrete as an agenda item at the next Joint Working Group Meeting.
 - F. Lockhart is considering the formulation of a peer review committee to review the revised draft(s) of the proposed IM/IRA-EA DD ahead of the agency review period. He offered to solicit CDPHE recommendation on peer review committee members to enhance its potential value and facilitate the formal CDPHE review. H. Ainscough agreed to present the proposal to senior CDPHE management for approval.



Philip A. Nixon